



தமிழ்நாடு ஆசிரியர் கல்வியியல் பல்கலைக்கழகம், சென்னை – 600 005

TAMILNADU TEACHERS EDUCATION UNIVERSITY, CHENNAI – 600 005

Application for issue of Duplicate Degree Certificate

1. Name of the candidate (as Registered in this University) : In English :
In Tamil :
2. Register No :
3. Date of Birth :
4. a) Name of the college the candidate underwent the Course :
b) College code. :
5. Degree of study : **B.Ed. / M.Ed. / M.Phil / Ph.D**
6. Period of study :
7. a) Month and Year in which he/she has qualified for the degree. :
b) Date of convocation in which the degree was conferred. :
8. Circumstances under which the certificate was lost / destroyed :
9. Whether the original FIR and Not traceable certificate and affidavit have been enclosed with this application : **YES / NO**
10. Present / Permanent Residential address for Communication with Pin Code :
11. Particulars of the fee paid
(a) Amount :
(b) Name of the Bank :
(c) DD No. & Date :

Signature of the Candidate

For office use only

Prepared by:		Date of issue:
Examined by:		Folio. No.
Controller of Examinations		

Instructions

1. Duplicate Degree certificate will be issued only when it is lost or destroyed irrevocably.
2. Application should be completed in every respect, otherwise it will be rejected.
3. The fee for applying Duplicate Degree Certificate is Rs. 1000 /-.The DD should be drawn in favour of “The Registrar, Tamilnadu Teachers Education University”, payable at Chennai from any Nationalised Bank.
4. The fee once paid will not be refunded or adjusted under any circumstances.
5. Original FIR copy, not traceable certificate, affidavit and attested xerox copy of the Degree certificate (if available) should be enclosed for the issue of duplicate Degree certificate along with this application.
6. Application should be sent/submitted only by the candidate in the prescribed format. Application sent/submitted on behalf of the candidate will not be accepted.
7. Application along with the enclosures should be sent to “The Controller of Examinations, Tamilnadu Teachers Education University”, Lady Willingdon College Campus, Kamarajar Salai, Chennai – 600 005.
